Meeting opened: 6.10pm

Present: L Walker, J Watterson, B Fothergill, T Pike, D Wing, M Welfare, A Welfare, S Wingard, M Hohn

Apologies: J Kelley, R Kinsella, D Stephensen, D Kipling, S Keen

Confirmation of Previous Minutes:
- Melinda Hohn moved that the minutes be accepted. M Welfare seconded.

Business Arising from Minutes:
- Spinning wheel not yet returned from Lakes Creek School, Michelle welfare to follow up on the return of that via e-mail.
- Two laptop tops have arrived but some discrepancy as to ownership of laptops; L Walker will attempt to sort out the problem.
- The p&c shed still needs the guttering cleaned out, will discuss further as to weather or not we outsource this at a cost or somehow do the job ourselves. Under work place health and safety rules, Les is not permitted to do this.
- Melinda led the committee in thanks to Michelle and Tracy for handling the book packs. Thank you letter suggested for the news agent. J Watterson will do this.

Correspondence Inwards and Outwards
Inwards:
- Insurance bill. Paid
- Campbell’s cash and carry bill. Paid
- Fundraising catalogues, B Fothergill already has these

Outwards:
- Chaplaincy letter to be forwarded by Mr Walker. J Watterson will e-mail the letter and copy of the minutes of the meeting supporting the chaplaincy programme.

Business arising from correspondence:

Confirmation of Executive Committee’s decisions
- Nil

Treasurer’s Report
- Presented verbally.
- At present $27,235.00 in the bank.
- Melinda proposing to transfer $20,000 into an online saver account, so we can earn more interest. A Welfare moved that M Hohn set up this new account and transfer this amount ($20,000), D Wing seconded.
- M Hohn has everything ready to send to the auditors.

**Principal's Report**
- As per attachment.
- **HIGHLIGHTS**
  - Increased enrolments has warranted and twelfth teacher. Welcome to miss Jessica Galbraith
  - Mr Matthew Wilson arrives as Health and Physical Ed specialist.
  - Mrs Olivia Todman joins as support teacher literacy/numeracy.
  - Formal induction of seniors to take place on March 22nd 2013 with visiting dignitaries including the mayor
  - P&C project for the year, suggestion is cementing the area beside the AA
  - New demountable building approved, work to commence approx 6 weeks from now.
  - Parent teacher information sessions to begin March 4th
  - Parent teacher interviews commence March 18th
  - Enrolments: 286

**Uniform Report**
- Presented by M Welfare.
- From Jan 1st net income of $1300 due to the New Year rush of sales. Expected to slow down now. Balance shows a deficit but there is a large amount of stock on hand.
- See attached report.

**Fundraising**
- Mother's day stall items to be ordered this week.
- Beth Fothergill presented fundraising schedule for 2013
- Easter raffle tickets to go out in the coming weeks.
- Sausage sizzle approved for Easter parade on 28th March, 1.30pm start.
- Mr Walker will approach teachers regarding the disco. Suggested that the event not be separated into younger/older age groups. Also suggested to have 1 disco per semester rather than per term. 1st disco theme decided to be a hat party.
- A food drive has been agreed upon for Term 2. A Welfare has approached Mt Morgan bakery and been told that it may be possible to do a pie drive through them.
- **Raffle news:** 15th Feb money was counted approx. $800 on the night. S Wingard went in to collect the money and found a discrepancy from the pub. The manager was away at the time. A new system has been put into place to prevent further problems.
- $602.80 banked so far from the Friday night raffles for 2013.

**Motions on Notice**
- Nil

**General Business**
- S Wingard suggests we advertise in the newsletter that we have stationery for sale at the uniform shop.
- Advertisement to go into the newsletter asking for donations for Easter eggs etc. for the raffle.
- M Welfare has spoken to a sign writer with regards to making stencils for games to be painted on the walkways. Will have an idea of costs at the next meeting.
A Welfare has called for expressions of interest for executive positions within the committee and perhaps an advertisement placed in the newsletter. At this stage those currently holding the positions are interested in continuing on in these roles unless someone else wants to have a go.

S Wingard will not be continuing as Vice President due to health reasons. S Keen will be approached.

M welfare will be away for 2 Fridays B fothergill will cover one of those days.

Applications received for 2013 membership:
- Nil

Meeting closed: 7.41pm

Next Meeting: 19th March 2013

Minutes endorsed as true and correct

______________________________________________
President                                      Date

______________________________________________
Principal                                      Date