Tuesday 17th June 2014

Meeting opened: 6.47pm

Present: J Watterson, B Fothergill, S Neaton, L Neaton, L Walker, M Hohn, A Welfare

Apologies: S Keen, T Pike, M Welfare, J Martene

Confirmation of Previous Minutes:
- A Welfare moved that the minutes be accepted. S Neaton seconded.

Business Arising from Minutes
- P&C shed was cleaned out by M Welfare and S Keen, a job well done.
- Pie drive order forms have been sent out. Forms are due back on 18th July, for delivery dates set for the 23rd and the 30th.
- School disco was held on the 13th June and although final figures are not in it seems it was a success.
- Sports day canteen ran smoothly, the new location proving to be very satisfactory.
- L Walker has sent out letters to the new schools of former students in the hopes of recovering outstanding debts owed to the P&C.
- $10,000 has been added to the term deposit which has been renewed for another 3 months.
- Letter received from the Minister for Education stating that no decision has been made in regards to contracting out the cleaners positions.
- A new fridge has been supplied to the F block classrooms and at this stage that is all they require.

Correspondence Inwards and Outwards
Inwards:
- Letter from the Office of the Minister for Education.

Outwards:
- Nil

Business arising from correspondence:
- 

Confirmation of Executive Committee's decisions
- Nil

Treasurer's Report
- Presented verbally.
- Term deposit balance is now $40,472.92, with the $10,000 being added. The term has renewed for 3 months (up until September).
- Cheque account balance stands at $25,205.51 less approx.$ 6000 that belongs to the school.
- Next month's report will include Mother's Day, Disco, Sports Day.
- M Hohn moves the treasurers report be accepted, S Neaton seconded.
Principal’s Report

- As per attachment.
- HIGHLIGHTS
- Enrolments: 313
- Mrs Jan Lawton will be heading to Berserker Street State School after the winter holidays. Ms Moira Mackenzie will be returning to the position of Head of Curriculum. Mr Laurie Hill will be covering Mr Preston’s paternity leave.
- The concreting and shade structure relocation will now not occur during the winter holidays, however the storm water issues will be resolved so that the project can go ahead when funds are available.
- Mr Cowan has arranged for the local fire service to burn off the piles of waste at the end of the oval over the holidays.
- Drainage issues near Zone 21 will be addressed in the near future.
- ‘Great results guarantee’ federal funding has allowed all teacher aids to undergo training with more to come in the near future.
- The 2013 annual report has been completed and uploaded to the school’s website. Paper copies are also available at the office.
- The year 2/3 teaching team have shared the success of their intensive intervention program, with all participating students showing improvement in reading, writing and number.
- The teaching and learning audit outcomes have been excellent with the school receiving all High to Outstanding results across all categories.

Uniform Report

- Presented by M Hohn
- See attached report.
- $1271.23 Income for May
- Some outstanding debts still owing to the Uniform Shop, letters have been sent out by Mr Walker in the hopes of recovering these debts.

Fundraising Report

- Some issues discussed in ‘Business Arising’
- Pub raffles are going on steadily every fortnight, unfortunately not raising as much money this year as in previous years.
- L Neaton is hoping to run a money board on a Thursday night at Parkhurst Tavern.
- L Walker will organise the printing of the board and L Neaton will approach management at the Tavern and organise a day to conduct it.
- Helpers needed to sort and pack the pies on the day of delivery Wednesday 23rd July and Wednesday 30th from 2.00pm
- J Watterson and B fothergill have gathered information from ‘Create a Cookbook’ and ‘Almost Anything’ graphic design, with regards to publishing a cook book to use at our Christmas fundraiser. More investigation is required on this.
- A George is unavailable to conduct the Father’s Day raffle due to work/family commitments. J Watterson will organise the raffle.
Motions on Notice
- Nil

Tuckshop Report
- S Neaton has conducted her tuck-shop investigations. It is determined that our tuckshop is indeed very expensive.
- It is determined that we need to look at changing our main supplier from Bidvest to any of the regular supermarkets, as we are purchasing items for up to double the cost from Bidvest that can be purchased from the big chain supermarkets.
- It has been suggested that we lower the tuck-shop prices to hopefully sell more and have 'special of the day' once a fortnight or so.
- S Neaton will prepare a dot point report to accompany her spreadsheet comparing prices of stock and also menu prices from other school tuck-shops in comparison to ours, and forward this onto M Hohn.
- A Welfare expressed his thanks on behalf of the committee to S Neaton for taking the time and effort to prepare this report.

General Business
- A Welfare moved that we fit solid tyres on the p&c trolley to save us having to keep putting air in the tyres etc.
- Mrs Kurley has requested that the p&c hold a meet and greet bbq for the prep 1 neighborhood. L Walker will get back to us with the chosen date.
- Although the disco was a success we have decided to refine the ticket system at the next disco to save confusion over who had purchased 'entry only' tickets compared to those who had purchased the 'pizza/drink' tickets.
- The next meeting has is scheduled to occur on the 15th July which is in the first week back at school after school holidays so may not take place.

Applications received for 2014 membership:
- Nil

Meeting closed: 8.15pm

Next Meeting: 15th July 2014

Minutes endorsed as true and correct

__________________________  _______________________
President                               Date

__________________________  _______________________
Principal                               Date