Tuesday 18th February 2014

Meeting opened: 7.07pm

Present:
J Watterson, B Fothergill, A Welfare, M Hohn, L Walker, G Ware, S Keen, K Guthrie, K McIntosh, J Marteene, Elizabeth Phillips, Paul Phillips, Angela George, Jason George

Apologies:
J Harris, T Pike

Confirmation of Previous Minutes:
A Welfare moved that the minutes be accepted. M Hohn seconded.

Business Arising from Minutes
E-mail sent by J Watterson to David Hill regarding Parkhurst P&C helping at The Caves show.

Correspondence Inwards and Outwards

Inwards:
- Engagement letter from Swaffield to conduct the audit, this has commenced.
- Accountability and compliance package for the audit and the new executive committee.
- Various fundraising invitations.

Outwards:
- E-mail sent by J Watterson to David Hill, letting him know that we will consider this at the March meeting.
- Letter of employment sent to Gina Ware for the position of tuckshop convenor.

Business arising from correspondence:
- Gina has accepted the position of tuckshop convenor and signed the relevant employment forms.

Confirmation of Executive Committee’s decisions
- New tuckshop convenor employed.
- Two new seats have been purchased for the admin area.
Treasurer's Report
- See attached report.
- Term deposit renewal is due on the 6th March, based on our
- $43,000 approx. in the p&c account. The funds for the book packs still have to come out of that account and approx. $6000 is being held for the school. This leaves a little over $30,000.
- S Keen moved that $15,000 be added to the term deposit for a period of 3 months M Welfare seconded.
- M Hohn moved that the treasurers report be accepted, M Welfare seconded.

Principal's Report
- As per attachment.
- HIGHLIGHTS
- Enrolments: 321
- Port racks needed for E & F block, A Welfare will get some quotes for these to be built
- Welcome to Mrs Alana Fitchen as Head of Special Education Services, Mrs Alexis Robinson in Special Ed Program, Mrs Amelia Freeman, acting Head of Curriculum, Mr Cameron Preston 6/7P and Mrs Stacy Smith 4S.
- Submission for additional teaching block has been successful. The new building will towards the end of term 1 and hopefully be installed over Easter Holidays.
- $2500 SunSmart grant has been submitted.
- The new Prep/1 playground equipment is being installed.
- Explicit Improvement Agenda will include reading comprehension, writing, numeracy, vocabulary development, attendance and explicit instruction.
- Responsible behaviour plan has been implemented.
- Additional classroom furniture has been ordered.
- Parent and carer information sessions were successful.

Uniform Report
- Presented by M Welfare
- Made $500 profit selling uniforms so far.
- New Jackets are selling well. A note will go into the newsletter for people to pre order jackets so a bulk order can be made.
- Six book packs weren't collected, of 96 sold. It has been decided that we as a p&c won't be supplying book packs in 2014 because it is too time consuming for very little profit.

Fundraising
- Mother's Day Stall gifts have been ordered and will be delivered within the next week.
- J Watterson suggested that the mother's day stall be held on the Thursday (8th May) so we can be available to sell again in the uniform shop on the Friday morning.
- It is agreed that there will be no free gifts given out from the Mother's Day stall this year.
- Christmas raffle made $1526.60
- A Welfare moved that the BBQ still in the shed be offered as prize for the Easter raffle, B Fothergill seconded.
- Easter raffle will be drawn on Friday April 4th so it needs to be advertised in the newsletter for donations of Easter prizes.
A call for mother's day stall helpers to go into the newsletter at a later date.

Date for Meet and greet for the prep and new families to be set by L Walker.

Call for interested parties for the position of fundraising convenor as Beth Fothergill will be stepping down from the position, an overview of the position will be done before the AGM.

A Welfare will approach Mt Morgan bakery on holding a pie drive later in the year.

Parkhurst tavern is keen to hold the pub raffles every second Friday night this year instead of every Friday.

S Wingard has stepped down from the position of Raffles convenor so a replacement is required ASAP.

A Welfare will attend the pub raffles this Friday (21st February) with the assistance of Jason George, but a more permanent solution needs to be found.

**Tuckshop Report**
- Presented by Gina Ware
- Continues to order from Bidvest without incident.
- Still in need of volunteers, Gina is compiling a list of people who have helped so far and are willing to help.
- Trays needed for the tuckshop, M Welfare will purchase these.
- Calendar to go into the newsletter highlighting the days that helpers are required.
- Tuckshop opening four days a week to be discussed further and perhaps look at happening in the next term.

**Motions on Notice**
- Nil

**General Business**
- Karen McIntosh and Kay Guthrie, (school cleaners) here to express concerns of their jobs being outsourced by the QLD government to private contractors.
- Requesting us as a p&c support a letter written to our local member asking the government to reconsider their decision. This was supported unanimously.
- Chappy Noel is keen to attend a meeting, it is agreed to invite him to the meeting in April.
- Liz Phillips highlighted the other schools in Rockhampton that have a playgroup set up within the school grounds, during school hours.
- Paul Phillips queried weather Parkhurst School is likely to become an independent public school. L Walker has said not likely.
- Calling for expressions of interest for the executive positions to be decided at the AGM on March 18th.
- We as a committee need to decide what to spend our money on this year.
- Concerns expressed on kids climbing on the port racks on A block and weather it is viable to put some sort of barrier in place.
- M Hohn moved that the committee support the Application for a blue card for Gina Ware A Welfare seconded.
Applications received for 2014 Membership:

- Ashley Welfare, Michelle Welfare, Joanne Watterson, Beth Fothergill, Melinda Hohn, Gina Ware, Sandra Keen, Jess Marteene, Jason George, Angela George, Paul Phillips, Elizabeth Phillips, Darren Mann, Donna Lacour, Jaimie-Lee Carey

Meeting closed: 8.55pm

Next Meeting: Tuesday 18th March 2014

Minutes endorsed as true and correct

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President Date

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Principal Date