



PARKHURST STATE SCHOOL

Parents and Citizens' Association

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AGENDA AND MINUTES

Chairperson	Ashley Welfare	Date and Time	20 th March 2018
Venue	The Zone	Minute Taker	Orietta Essery
Attendees	Julie Woods, Martin Wollaston, Kristie Eldridge, Aleesha Swanson, Olivia Todman, Glenn Olive, Lyle Walker, Ashley Welfare, Dianne Stace,		
Apologies	Rebecca Bunn, Byron Eldridge, Michelle Welfare, Dayle Bray, Jason Bray		
Guests	Nil		
Presentations	Nil		

Confirmation of previous minutes

Minutes of last meeting confirmed and accepted

Business arising from previous minutes

<i>Details of Discussions</i>	<i>Actions</i>	<i>Responsible Officer</i>	<i>Timeframe</i>	<i>Outcome</i>
Classroom fridges	All delivered and installed			.
Clean for Air Conditioner in Tuckshop	Done, waiting on invoice for payment			
Flexi School	Cost of set up – iPad + A4 printer Money sent back 1 week ? integrate into software packages	Julie and Kristie to discuss cost etc.		

Correspondence

Inward	Letter from Dave St Henry – quotes for choir shirts
Outward	Email to Off the Grid Email to Trish from Lunar Markets

Business arising from Correspondence

Choir Shirts	P & C support paying for shirts up to \$1000 with Dave to pick supplier from quotes – Moved J Woods 2 nd O Todman			
First Aid Kit	First Aid Kit has been donated but not delivered as yet	A Welfare to follow up		
Mother's Day Stall	10 th May Follow up with Volunteers for the day			

Confirmation of Executive Decisions				
NIL				
Treasurer's Report				
See Report				
Principal's Report				
See Report				
Uniform Report				
Fundraising Report				
General Business				
Tuckshop hours	Tuckshop back to 3/7. Open until after 1 st lunch with both 1 st and 2 nd lunch going out together. Moved A Welfare 2 nd E Essery			
Shirts for P & C Members	No shirts but possibly aprons that can be handed out and collected at each event			
NAPLAN Breakfast	Letter to Woolies asking for donation for breakfast.	G Olive and O Essery		All food donated by Woolies for Naplan
Term Deposit	4/12 2.35% The Rock	J Woods		
Change of Software program for Accounting	MYOB Essentials update needed in the next 12mths. Consider going forward to possible different program. Look into IT requirements.			
Applications for Membership 2018				

Next Meeting	15th May 2018
Meeting Closed	8.25pm